Example



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Charitable Cash Contribution Worksheet

No need to provide us with individual receipts for Cash Contributions. Only submit total monetary amounts below and keep all receipts for your records. Please fill out the next page for Non-Cash Contributions and include receipts.

Date	Donee	Amount	Letter from Donee (Check If Yes)
20XX	Church	\$500	
2/1/20XX	Leukemia	\$100	